

BRIDAL & WEDDING EXPO

Tucson Convention Center
260 S. Church Avenue
Tucson, AZ 85701

IMPORTANT DECORATOR INFORMATION

All in booth ordering must be placed directly through Arizona Party Rentals.

Onsite ordering will not be available, please place all decorating services 1 week prior to move-in.

You can submit an order request online or by phone:

[Event Rentals - Arizona Party Rental](#)

(520) 327 - 6678

Have a great show!
ACS Show Management



Rates Effective Jan. 1, 2024-Dec. 31, 2025
Information & Online Ordering
www.commonwealthexpo.com



Submit Form To:

Commonwealth Electric Company
 260 South Church Ave, Tucson, AZ 85701
 PH 520.623.2155 Fax 520.623.3401
 Jennifer Sutherland
 CELL: 520.940.8377



jsutherland@commonwealthelectric.com

Please note that electrical orders can only be placed online or via this form, phone orders not accepted.

Event Arizona Bridal & Wedding Expo		Dates November 10, 2024			
		Event # 499469			
For Discount Payment Price we must receive your order and payment prior to this DISCOUNT DEADLINE DATE OF:		10/28/2024			
Company Name		Booth			
Standard Electrical Outlets **Rates are for duration of event**		<p>If you require services not listed on this form please call for a quote.</p> <p>24 HOUR SERVICES: Rates are DOUBLE the Outlet Rate Check if required</p> <p>OVERHEAD POWER: Rates are Time and Material, please call for quote.</p> <p>208V and 480V SERVICES: There is a MINIMUM labor charge of (1) hr. for installation/removal of all 208V service. There is a MINIMUM labor charge of (2) hrs. for installation/removal of all 480V service.</p> <p>ELECTRICAL LABOR: Outlets requested to be placed anywhere other than the back of the booth will require a layout and a MINIMUM of (1) hour labor. Please call for quotes on labor if your booth is an Island booth or needs overhead power.</p> <p>Okay to proceed (layout with scaled orientation attached.) Order will be installed prior to exhibitor move in.</p> <p>Layout to follow</p>			
Qty	Description			Discount	Regular Amount
120V Motor & Equipment Outlets (3 Pronged)					
	500 Watts			\$91.11	\$118.45
	1000 Watts			\$115.49	\$150.14
	2000 Watts			\$141.16	\$183.51
1 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor					
	10 Amp 208V 1 Phase			\$159.13	\$206.86
	20 Amp 208V 1 Phase			\$189.92	\$246.90
	30 Amp 208V 1 Phase			\$232.27	\$301.95
	40 Amp 208V 1 Phase	\$302.85	\$393.71		
	50 Amp 208V 1 Phase	\$377.28	\$490.47		
	60 Amp 208V 1 Phase	\$449.14	\$583.89		
3 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor					
	10 Amp 208V 3 Phase	\$206.61	\$268.59		
	20 Amp 208V 3 Phase	\$245.10	\$318.64		
	30 Amp 208V 3 Phase	\$302.85	\$393.71		
	40 Amp 208V 3 Phase	\$395.25	\$513.82		
	50 Amp 208V 3 Phase	\$491.49	\$638.94		
	60 Amp 208V 3 Phase	\$589.02	\$765.73		
Rental Items					
	Extension Cord 15'	\$28.66			
	Extension Cord 25'	\$32.39			
	5-way power strip	\$28.66			
	3-way adaptor	\$26.16			
In line booths with standard electrical placement (along back drapeline) will NOT incur labor charges					
Labor for Layout/Overhead/Qty and 208V Services					
ST (M-F 8am-4:30pm)		\$85.00			
OT (M-F 4:30pm-12am & Sat 8am-12am)		\$127.50			
DT (M-Sat. 12am-8am & all Sun/Holidays)		\$170.00			
State of Arizona Tax Exempt Form 5000 must be submitted with order to receive exemption. **By signing the order form, I have read and agree to all of Commonwealth Electric Company's Conditions and Regulations.**		Total Order			
		8.7% Sales Tax			
		Labor Amount			
		Total Due			
		FOR SUPERVISED LABOR ONLY			
		Exhibitor supervision requested, requires a MINIMUM of (1) hour of labor.			
		Date/Time Requested			
		Onsite Contact			
		Onsite Contact Cell #			
Company Name		Phone			
		Cell Phone			
Address		City	State Zip		
Email Address		Onsite Contact; Name & Number			
Signature		Print Name			
Paid by: CK AX MC VS		Credit Card Number	CVV Exp Date		
Cardholder Signature		Print Name			

Payment Policy:

1. **Payment in full:** is required on all orders at the time the order is placed. Purchase orders are not considered payment. There will be an additional \$35 service charge on all returned checks. For your convenience, we accept the following forms of payment: Check, Visa, MasterCard and American Express. **No cash will be accepted.**
2. **Tax:** All amounts, except labor, are subject to a combined Arizona State and City sales tax. If you are tax exempt in the state of Arizona, please attach sales tax exemption certificate (form 5000) to your order. Orders submitted online will not be accepted as tax exempt, and credit will not be given for sales tax paid online. Tax exempt orders must be submitted with the order form and not placed online.
3. **Discount Rates:** Please see order form for exact date for each event.
4. **Regular Rates:** are applied to all orders received after the deadline for the discounted rates and orders received on-site at the event.
5. **Refunds:** will not be issued on services that have already been installed. Refunds will not be considered unless submitted in writing by customer prior to the close of the event.
6. **Contract Agreement:** Lessor will not be responsible for strikes, accidents, an Act of God, or delays beyond control. If by any reason of any default on the part of the lessee, hereunder, it becomes necessary to engage an attorney, the lessee agrees to pay all costs, expenses, and the attorney's fees expanded or incurred by lessor in connection therewith. Payment or receipt of this contract constitutes acknowledgment that lessee has read and agrees to all conditions and regulations as stated in this contract.

Outlets & Equipment:

1. All electrical outlets are provided at an additional charge and are not part of a booth package unless otherwise indicated on the Commonwealth Electric order form.
2. Each outlet ordered is ONE (1) SINGLE plug-in.
3. In-line and peninsula booths: each outlet will be located at the back of the booth. Island booths: outlets will be placed at the most convenient location for Commonwealth Electric unless otherwise noted by the customer. Should outlets be required in any other location within the booth, a labor charge will be incurred, and a layout must be submitted with order.
4. Outlets are to be ordered separately by each customer and may not be shared with other customers.
5. Building utility outlets are not a part of the booth space and are not to be accessed, blocked or used by customers.
6. Electrical floor boxes must not be covered or blocked by customer unless prior arrangements have been made with Commonwealth Electric.
7. All materials and equipment furnished by Commonwealth Electric for this service order, shall remain the property of Commonwealth Electric and shall only be removed by Commonwealth Electric at the close of the event. Any equipment removed by the customer shall be charged the replacement cost of the specific equipment.

Labor:

Labor charges shall be incurred for the following: (please refer to the order form or contact Commonwealth Electric for labor minimums per service)

- Request for your outlet to be placed anywhere other than the back of your booth. A layout must be attached to your order with booth orientation & dimensions.
- All 110V (120V) services above 20 amps.
- All 208V (220V) services ordered with a minimum of one (1) hour labor per connection.
- Conversion of customer power connection.
- All overhead services.
- Ordering eight (8) or more services within the same booth space.
- Requested customer supervision for service installation.

Conditions and Regulations:

1. Commonwealth Electric will provide standard NEMA connections for all services 208V (220V) or higher. Please check with Commonwealth Electric for specific type of connection per facility. It is the responsibility of each customer to convert to each facility's connection.
2. Customers are responsible for supplying all converters 220V-110V for international equipment. Should Commonwealth Electric supply, there will be an additional charge. Contact Commonwealth Electric for specific charges.
3. Commonwealth Electric will not be responsible for any cutting or altering of any floor covering in order to bring services to a booth in a specific location.
4. All equipment, regardless of source of power, must comply with all Federal, State, and City safety codes.
5. All equipment must be approved by Underwriters Laboratory and properly UL labeled with complete information as to current, voltage, phase, cycle, horsepower, etc. If equipment is not UL approved and tagged, Commonwealth Electric reserves the right to refuse to energize.
6. All customer supplied cords must be of the three (3) wire grounded type. Use of open sockets, latex or lamp cord wire is prohibited.
7. All exposed, non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
8. Commonwealth Electric is not responsible for voltage fluctuations or power failure because of temporary conditions.

FAQ:

1. How much power do I need to order?

Answer: You will need to check the electrical tag/sticker on each piece of equipment to determine the actual wattage or amperage required. Please feel free to contact the Commonwealth Electric Account Manager for your event if you need assistance.

2. How much power will I need to order for a laptop?

Answer: You may power up to three (3) laptops per 500-watt outlet ordered.

3. How much power will I need to order for lighting?

Answer: Please add up the wattage of each lightbulb to determine total amount of wattage needed to order. Example: Four (4) sixty (60) watt lightbulbs would total two hundred forty (240) watts. You would need to order a 500-watt outlet to power these lights.

Menu

- ▶ **Menu items are limited to the approved items on application**
- ▶ **Menus submitted must be approved by the Health Department**

Main Dishes/Side Dishes	Condiments/Garnishments	Snack Foods	Beverages

NOTE: You will be required to provide proof of purchase from an approved source for PHF products to the health inspector.

Preparation of Menu Items

Location of Food Preparation:

Name and address of preparation kitchen: _____

- The location for foods prepared (wash, cut, refrigeration, cooking) before the event must be at a kitchen approved by the Health Department.
- Unlicensed kitchens will require an inspection at least **10 days prior** to the event.
- Food **cannot** be prepared in a private home.

Dates and times of food preparation in the kitchen:

Date	Time
	<input type="checkbox"/> AM <input type="checkbox"/> PM
	<input type="checkbox"/> AM <input type="checkbox"/> PM

Please check applicable boxes for each category: All categories must be completed prior to approval.

1. Temperature Control Methods

Cooking and/or Re-Heating	Hot Holding	Cold Holding	Transport
<input type="checkbox"/> Grill <input type="checkbox"/> Microwave <input type="checkbox"/> Oven <input type="checkbox"/> Propane burner <input type="checkbox"/> Wok Other: _____	<input type="checkbox"/> Grill/BBQ <input type="checkbox"/> Hot Holding Warmers <input type="checkbox"/> Steam Table <input type="checkbox"/> Stove/Oven <input type="checkbox"/> Wok Other: _____	<input type="checkbox"/> Refrigerators <input type="checkbox"/> Freezers <input type="checkbox"/> Insulated ice chest with ice No. of Ice chests _____ Other: _____	<input type="checkbox"/> Cambros <input type="checkbox"/> Hot Holding Warmers <input type="checkbox"/> Insulated Ice Chests Other: _____

2. Food Booth Enclosure/Concession Trailer

- Food Booth: with screening; overhead covering; floor
- Tent: screening on 4 sides; ground cover, concrete pad, or asphalt; overhead covering; 1 door
- Concession Trailer

3. Ware Washing

- Sanitizing Pail with 100 ppm Chlorine
- Three-compartment Sink at site
- Other: _____

4. Hand Washing Facilities

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Portable commercial hand sink connected to potable water <input type="checkbox"/> Permanent sink in food booth connected to potable water <input type="checkbox"/> Hand sink inside of a concession trailer/mobile food unit | <ul style="list-style-type: none"> <input type="checkbox"/> Gravity flow container temporary hand wash setup <input type="checkbox"/> Commercial portable hand wash system Other: _____ |
|---|--|

5. Water Supply

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Public Water System-Connected to hose bib at event site <input type="checkbox"/> Commercially Packaged Bottled Water <input type="checkbox"/> Water Brought from Home Service from: <input type="checkbox"/> Water Company <input type="checkbox"/> Well | <ul style="list-style-type: none"> <input type="checkbox"/> Holding Tank filled at Base of Operation, or Commissary <input type="checkbox"/> Holding Tank filled at Approved Business, e.g. RV Park Other: _____ |
|--|---|

6. Power Source

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Temporary Electrical Connection <input type="checkbox"/> Portable Generator | <ul style="list-style-type: none"> <input type="checkbox"/> Propane Other: _____ |
|---|--|